

QUEENS LIBRARY
EXECUTIVE COMMITTEE
THURSDAY, JUNE 28, 2018
MINUTES

A meeting of the Executive Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, June 28, 2018. The meeting was called to order at 6:30 PM by Committee Chair, Carl S. Koerner, Esq.

I. Call to Order

Attendee Name	Title	Status	Arrived
Carl S. Koerner, Esq.	Committee Chair	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
Robert Santos, Esq.	Board Member	Excused	
Michael E. Rodriguez, Esq.	Board Member	Present	
Earl G. Simons, Ed. D	Board Member	Present	
Edward Sadowsky, Esq.	Board Member	Present	6:33 PM
Eli Shapiro, Ed. D LCSW	Board Member	Present	
Lydon Sleeper O'Connell	Board Member	Excused	
Matthew M. Gorton	Board Member	Excused	

II. Agenda Action Items

1. Annual Report for Library Systems and Annual Report for Public & Association Libraries (ID # 1800)

Alex Rosa, of Arosa Consulting, gave a brief overview of the Annual Reports to the Executive Committee. Ms. Rosa reported that there are two annual reports that are required to be submitted to the NYS Education Department (NYSED) to ensure the Library complies with the Plan of Service, as well as, report on several key performance indicators.

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees, acceptance of the Queens Borough Public Library’s Annual Report for Library Systems and Annual Report for Public and Association Libraries.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Judy E. Bergtraum, Esq.
AYES:	Koerner, Esq., Bergtraum, Esq., Rodriguez, Esq., Simons, Ed. D, Shapiro Ed. D, LCSW
EXCUSED:	Robert Santos, Esq., Edward Sadowsky, Esq., Lydon Sleeper O’Connell, Matthew M. Gorton

2. 1767 : Contract Authorization - Online Computer Library Center, Inc. (ID # 1767)

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees that the President and CEO be authorized to enter into an agreement with OCLC in the amount of \$221,623.51 for the subscription services described above for a one-year period.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Judy E. Bergtraum, Esq.
SECONDER:	Earl G. Simons, Ed. D
AYES:	Koerner, Esq., Bergtraum, Esq., Rodriguez, Esq., Simons, Ed. D, Sadowsky, Esq., Shapiro, Ed. D, LCSW
EXCUSED:	Robert Santos, Esq., Lydon Sleeper O’Connell, Matthew M. Gorton

3. Contract Amendment Authorization – Blue Marble Consulting, Inc. for SAP Consulting Services (ID # 1768)

William Goldband, Vice President of Information, Technology & Development (ITD), reported that the Library is requesting to increase funding due to additional work performed that exceeded approved funding. Blue Marble Consulting has

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been used to development and complete projects related to SAP and SRM platforms that are used by the Library.

In addition to the approved projects, Blue Marble completed additional work, such as payroll assessment and timekeeping, in which funding was not allocated to these projects. Blue Marble has provided the Library with an updated statement of work and expenditures. Mr. Goldband is also requesting to implement a requirements contract to have the capability to expense minor projects completed by Blue Marble. The board expressed that going forward, performed services must be documented in the event that Blue Marble over exceeds its budget for the services performed for the Library.

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee recommend to the Board of Trustees that the President and CEO be authorized to amend the Library's contract with Blue Marble Consulting Inc. to increase the three year not to exceed amount to \$975,000.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Judy E. Bergtraum, Esq.
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Koerner, Esq., Bergtraum, Esq., Rodriguez, Esq., Simons, Ed. D, Sadowsky Esq., Shapiro, Ed. D, LCSW
EXCUSED:	Robert Santos, Esq., Lydon Sleeper O'Connell, Matthew M. Gorton

III. Agenda Report Items

1. Personnel Report May 2018 (ID # 1766)

RESULT:	PRESENTED
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IV. Adjournment

1. Motion to Adjourn (ID # 1794)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Earl G. Simons, Ed. D
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Koerner, Esq., Bergtraum, Esq., Rodriguez, Esq., Simons, Ed. D, Sadowsky Esq., Shapiro, Ed. D, LCSW
EXCUSED:	Robert Santos Esq., Lydon Sleeper O'Connell, Matthew M. Gorton

The meeting was closed at 6:58 PM.

Committee Chair